

**Nagaland Board of School Education
Kohima**

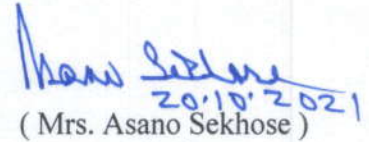
NOTIFICATION NO.90/2021
Dated Kohima, the 20th October 2021

NO.NBE-30/Ad-VIII/2021-22 :: In the interest of the schools and students community, the following is hereby notified for compliance by all schools:

1. The Class VIII and Class IX Final Examination 2021 shall be conducted in two phases i.e. Phase-I and Phase-II.
2. The examinations shall be conducted in offline mode.
3. The Phase-I of both the examinations is fixed from **25th October 2021 to 30th October 2021**.
4. The Board shall provide Question Papers for Class IX Final Examination of all the subjects to the schools.
5. Board shall provide Class VIII Question Paper to all Government schools, whereas the private schools shall prepare their own Question Paper based on this assessment pattern and conduct the examination with the same routine for Class VIII Final Examination 2021.
6. Only 50% of the total marks will be set/conducted for Phase-I examination in all the subjects.
7. The duration of Phase-I examination will be 90 minutes for subjects having 35 and 40 marks and 60 minutes for 25 marks.
8. The minimum qualifying marks in different subjects for Phase I & II Examination is given below:

Full Marks	Qualifying Marks
40	16
35	14
25	10

9. Students shall secure minimum qualifying marks in each subject for both Phase-I and Phase II Examination.
10. Provision for retest and remedial measures for Class VIII as per RTE Act shall be followed by all the schools.
11. Password protected PDF file Question Papers for Phase-I examination will be uploaded in NBSE portal www.nbsenl.edu.in/school/login. The officers whom the school should contact for downloading/ passwords of Question paper is given in Annexure 'A'. The Head shall contact the concerned Officer **during Office hour i.e. 9:30 am to 4:00 pm. from 21st October 2021**.
12. Only Head of Institution shall collect the password of the Question Paper from the concerned Officer of NBSE.
13. The Head of Institution shall maintain confidentiality of the passwords and PDF of the Question Papers. He/She shall ensure that printing of the Question Papers are done within the school office/premises taking all confidential measures. The Head shall be held responsible for any lapse/leakage of the Question Papers as per rules.
14. The Question Papers of Class-VIII and Class IX subjects shall be as per the blueprint provided.
15. All Heads of Registered Institutions are informed to take all precautions for COVID-19 and strictly observe COVID SOP provided by the Board or Government from time to time, before, during and after the examination.(refer detail SOP in Annexure 'B')
16. Schools shall carry out the internal assessment in all the subjects and record the marks for inclusion in the final results preparation.
17. The consolidated marks of Phase-I & II shall be done for the preparation of the final result.
18. Dates for submission of the results will be notified at a later date.


(Mrs. Asano Sekhose)

Chairman

Dated Kohima, the 20th Oct. 2021

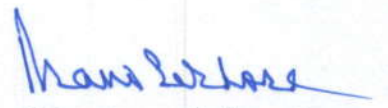
NO.NBE-30/Ad-VIII/2021-22/1855

A. Copy for information and necessary action:

1. All the Heads of Registered Institutions under NBSE.

B. Copy for information:

1. The Sr. P.S. to the Advisor, School Education for information of the Hon'ble Advisor.
2. The Special Secretary to the Government of Nagaland, School Education & SCERT, Nagaland, Kohima.
3. The Mission Director, Samagra Shiksha, Nagaland, Kohima.
4. The Principal Director, School Education, Nagaland, Kohima.
5. All the Sr. DEOs/DEOs/SDEOs, Nagaland.
6. Office copy.


(Mrs. Asano Sekhose)
Chairman

List of Officers who will give out the passwords/codes to the institutions for downloading the Class VIII and Class IX Question Papers Phase I.

Sl.No.	District	Total	Name of the officers	Phone No.
1	Kohima	151	Petevino Atha	9862122300 8974716186
2	Dimapur	310	Khriellelie Araile Zalio	7628843536 9436013999 8729882517
3	Mokokchung	134	Vizovonuo	9862295395
4	Phek Longleng	153	Siduniu Visanyü	9856071932 8257841703
5	Peren Wokha	137	Akhrieno	7085177981
6	Tuensang Noklak Kiphire	186	Rüchünino Dietholhukhou	8837266540 7005694822
7	Mon Zunheboto	233	Keneisalie Seyiekhriezo	7005702266 9862855022

Note: Only the Heads of Institutions will be allowed to get the passwords of the confidential papers during office hour i.e., from 9:30 am to 4:00 pm.



Standard Operating Procedure (SOP) of Class VIII & IX Examinations 2021

Pre-conduct of examination:

Head of institution will make the following preparation for the conduct of examination.

1. Head of institution shall ensure that multiple entry/exit points are made available for the entry/exit of the students to the school compound.
2. Examination hall / rooms, door handles and staircase will be disinfected after every examination.
3. Head of institution shall arrange a doctor in case of any emergency.
4. A meeting with the invigilators/ teachers and other staffs should be convened well ahead with the guidelines to be followed and for the preparation to be made by them in the examination hall/room.
5. All the examination halls/ rooms should be well ventilated.
6. Head of institution should inform the parents about COVID-19 appropriate behaviour prior to examination for their wards' safety.
7. Head of institution shall ensure that all COVID-19 appropriate behaviours are observed before, during and after examination.

Conduct of examination:

1. Students should be allowed to enter in the examination hall/ room by maintaining social distancing norms.
2. Students must sit on their allotted seat one by one by maintaining social distancing.
3. Invigilator should see and guide the students while entering the examination hall/room to maintain social distancing norms.
4. Invigilator will stand/sit in the back side of the room so that their faces remain in the same direction as that of the students.
5. The question paper will also be distributed in similar manner.
6. Once the examination is over, students should leave the room one by one by maintaining social distancing norms.
7. Head of institution shall ensure that students do not gather in groups in the school premises after the examination is over.
8. Head of institution will allow students to wear masks, carry their own hand sanitizers and water bottle.
9. All invigilators shall wear mask at all times.
10. All invigilators/ staffs shall maintain social distancing norms while depositing answer scripts in the office/ control room.

