

**Nagaland Board of School Education
Kohima**

NOTIFICATION NO.65/2022
Dated Kohima, the 18th June 2022


NO.NBE-11/Ad-PCR(Pt)/2022-23 :: All Heads of Registered Institutions are informed once again to ensure strict and proper maintenance of the Pupils Cumulative Record.

The Board has issued instructions to the schools time and again for proper maintenance of the P.C.R. and the importance of maintaining correct particulars vide Notification No. 52/2019 No.NBE-27/Ex-COR/2019-20/2295 Dated Kohima, the 11.11.2019, Notification No.63/2019 NO.NBE-11/AD-PCR(Pt)/2019-20/2479 Dated Kohima the 11.12. 2019, Notification No. 29/2022 NO.NBE-11/Ad-PCR(Pt) /2021-22/530 Dt. Kohima, the 17.03.2022. Further, schools should also read "Rules Relating to Correction or Change of Name" given in page 34 of "*Management of Examinations*" and inform the students accordingly.

However, it is observed that till date, many schools are not adhering to the rules/guidelines, causing a lot of inconveniences to the schools, parents and students. There are too many cases of students applying for corrections and it has become a daily affair. The excessive corrections in the **P.C.R., Registration Card, Pass Certificate, Admit Card, Marksheet** have unnecessarily increased the burden of the Office often forcing the Board to ignore other important works.

Therefore, this is the last reminder to the Heads to educate the parents and students to furnish their correct details i.e. Name of the Student/Surname, Names of Parents/Surname, Date of Birth, Identification Marks, etc.

Henceforth, failing to comply with the guidelines will invite a penalty of ₹10000/- (Rupees ten thousand) only payable either by the school or student for the mistakes committed.


(Mrs. Asano Sekhose)
Chairman

NO.NBE-11/Ad-PCR(Pt)/2022-23/1403

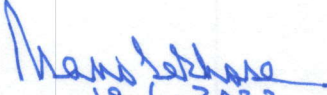
Dated Kohima, the 18th June, 2022

A. Copy for information and necessary action:

1. All Heads of Registered Institutions under NBSE.
2. All the DEOs/Sr.DEOs/SDEOs, Nagaland with a request to inform the schools under their jurisdiction.

B. Copy for information :

1. The Commissioner & Secretary to the Government of Nagaland, School Education & SCERT, Kohima.
2. The State Mission Director, Samagra Shiksha, Nagaland.
3. The Principal Director, School Education, Nagaland, Kohima.
4. The Director, SCERT, Nagaland, Kohima.


18.6.2022
(Mrs. Asano Sekhose)
Chairman