

**Nagaland Board of School Education
Kohima**

NOTIFICATION NO.18/2022

Dated Kohima, the 19th February 2022

No. NBE- 10/EX-11/2021-22 :: It is hereby notified for information to all Heads of Institutions that **Class XI Promotion Examination 2022** shall be conducted in **offline mode** by the institutions in their respective schools/colleges. The following guidelines for the conduct and submission of result for Class XI Promotion Examination 2022 should be noted carefully:

1. Question papers will be uploaded in the NBSE official web portal nbsenl.edu.in and it shall be downloaded at a stipulated time using a password provided by the Board **for which details will be given later**. Institutions shall print the question papers.
2. The Board shall return ₹ 100/- per candidate to the Institution from the examination fee collected for printing of question papers.
3. The schools are to download the software/softcopy of Form no. 45 (in NBSE offline) and do the result entry using NBSE offline software.
4. The institutions must upload the Class XI results in nbsenl.edu.in portal only. The result can be uploaded on any day after the examination is over. The last day of submission is **30th April 2022**.
5. **Strict measures shall be taken to keep the printout of the question papers strictly confidential until the time of the examination. Any lapses in failing to keep the confidential printouts shall invite appropriate departmental action as per the rules/Notification no. 25/2016.**
6. The confidential papers should be ready at least half an hour before the hour fixed for the examination i.e at 9:30 am on each day of the examination.
7. The question papers must be distributed to the examinees at **10:00 am** sharp.
8. While conducting the offline examination, the institutions shall ensure that it functions with strict adherence to the SOPs issued by the Government of Nagaland on 1st February 2022.
9. Subject combinations in Form no. 45 (progress report cum result sheet) are given as per Form no. 42 submitted by the institution.
10. While preparing the result, it must strictly adhere to the Board's criteria.
11. The result of examinees whose names are not listed in Form no. 42 as on 1st June 2021 and who are not in possession of Registration Card shall not be accepted.
12. The Head of the Institution must check and verify the Registration Number, student particulars and marks secured before sending their results. The head of the institution will be solely responsible in case of any mistake in the result. **Incorrect/additional results shall not be accepted.**

13. The Head of the Institution must ensure that the results are uploaded to the **portal** well ahead of time for approval from the Board's office before it is declared. On approval, the institution will receive a message in their registered mobile number/email.

14. Forms for Specimen Signature of the Principal is to be downloaded from the web portal nbsenl.edu.in.

15. **Documents to be submitted through Speed Post after the conduct of examination within 10th May 2022.**

- (i) Specimen signature of the Principal
- (ii) Valued answer scripts shall be submitted in the following range:
 - 3 (three) scripts within 0-26
 - 3 (three) scripts within 27-44
 - 3 (three) scripts within 45-80
- (iii) The valued scripts can be sent through Speed post.

- Note:**
1. Once the Password is issued by the Board for downloading of Class-XI question papers, it shall be kept securely by the head of the institution. The passwords shall not be shared with others. Strict confidentiality shall also be maintained while printing the question papers.
 2. Disciplinary action shall be taken against the Head and the Institution if the Question papers after being printed are lost or leaked as per rules.


(Mrs. Asano Sekhose)
Chairman

No. NBE- 10/EX-11/2021-22/278

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A. Copy for information and necessary action :

- ✓ The Principals of Registered Higher Secondary Schools/Colleges.

B. Copy for information:

1. The Special Secretary to the Government of Nagaland, School Education & SCERT, Kohima.
2. The Principal Director, School Education, Nagaland, Kohima.

C. Office copy.


(Mrs. Asano Sekhose)
Chairman
19.2.2022